

CCA Health Protocols

Fall 2020

General Precautionary Health Measures for CCA Families

- Keep your student at home if they have a temperature of 100° or more, cough, shortness of breath, or loss of smell/taste
- Do not bring your student to school unless they have been fever free for 48 hours
- Take your student's temperature before coming to school each morning
- Notify the office if your student has had Tylenol, Ibuprofen or any other temperature-dropping medication before arriving at school
- Keep face masks clean
- **Send a water bottle already filled each day because water fountains will be closed**
- Notify the office if there are any special concerns specific to your student (eczema, no hand-sanitizer, etc.)
- Students who are home recovering from sickness/fever will find their assignments listed on MySchoolWorx, not via pick-up at the office

Drop-Off **(No earlier than 7:40 AM)**

- **All vehicles dropping off students will pull through the drop-off lane**
- High school students who are driving to school may park in the area east of the tree and walk to the front entrance
- **No students will be allowed to be dropped off to wait outside or inside the school building**
- Temperature checks using an infrared no-touch thermometer will be taken as students are in the drop-off lane
- If there is reason to believe that an elevated temperature is due to an external cause, that student will have the option to wait 5 minutes, and then have their temperature taken again
- **Masks will be worn by students as they enter the building, masks may be removed upon entering their home classroom**

In the Classroom

- Hands will be washed or sanitized after arrival and other times throughout the day under the teacher's directive
- Proper hand washing will be taught at all ages with age-appropriate signs posted as reminders in bathrooms
- Desks will face the front of the classroom and be spaced out
- Classrooms will be wiped down by teachers at least once daily
- An electrostatic disinfectant (hydrogen peroxide) pressure sprayer will be used regularly in classrooms following student dismissal
- Masks are optional in the classroom

Outside of the Home Classroom

- All elementary lunch and recess times will be separate from other home classrooms whenever possible
- Lunch tables will be cleaned between lunch periods
- Lunchroom visitors will not be permitted until protocols are lifted
- Masks are optional at recess
- Masks are required in the hallway
- Keyboards, tables, and work areas will be cleaned after each class using the computer lab
- Chapel will be in the gym or LWA sanctuary, spaced apart by home classroom, face masks will be optional once spaced out
- Athletics will continue as usual for those interested, face masks will be optional

Administrative Policies

- If a temperature is 100° or more, the student will be considered to have a fever and will not be allowed to return to school until fever free for 48 hours
- Students with medical conditions may provide a doctor's note and be exempt from wearing a mask
- The absence policy in the handbook is waived for this school year and each family's situation will be considered
- Shut-down or remote learning will be a CCA board decision and only utilized if the board believes the Lord is leading that direction
- By choosing to have their student in the classroom, parents state that their children are not experiencing symptoms of COVID-19 and voluntarily assume all risks related to exposure of COVID-19
- Parents will report to CCA a student's exposure to or diagnosis of COVID-19
- If applicable, a doctor's note may be required for coming back to school
- Students absent due to communicable disease must follow the CDC and local health department's guidelines in order to return to school
- In the case of a positive case of COVID-19 with student or staff, CCA will be transparent with anyone who would have been in contact, while also protecting a student's privacy
- These decisions are for beginning the school year, and adjustments may be made to these protocols as needed

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School Systems & Procedures

Fall 2020

Recess Volunteers

- We depend on volunteers for recess. This year we will need volunteers for lunch recess which is daily from 12:00-1:15. Please contact the office if you could help 1 day a week.
- Temperature must be taken at the office window first thing upon arriving. A mask must be worn at all times when in the building unless working in your own space without others in the room (i.e. the library, teacher workroom). When outside the building, masks do not have to be worn if the volunteer actively keeps a 6 foot distance from students

Visitors

- No visitors, class speakers, etc. during 1st semester except for parents who are walking their younger students to class in the morning. Mask must be worn by parents at all times in the building, their temperature taken at the front door, and no entrance into any classroom (one exception will be made on the 1st day of school for parents to step in, snap a 1st day of school picture, and then step out)

Homeschoolers

- Homeschoolers will not be allowed to enroll in individual CCA classes for 1st semester; they can inquire again for 2nd semester

After School Program

- The ASP Monitor and students will wear masks when 6 foot distancing cannot be maintained
- For more info on this program, please contact the school office

Soap

- Handwashing is enforced by homeroom teachers before eating, after using the restroom, after recess, and at any time safety might be a concern. Hand sanitizer is not enforced but is available to students whose parents are ok with them using it

Parking Lot

- 1st parking section from the school is coned off at the north end by the drop off lane and coned off at the south end at the light pole—no cars will be allowed in this area during the school day
- All staff parks east of the tree in the 2nd section from the school
- Visitors, volunteers, parents, etc. can park in the staff parking area or in the remaining part of the 1st section (a small section south of the light pole and near the front door)

Lunch

- Elementary will have assigned seats at lunch and spaced every other seat
- Middle/High school will have assigned tables for lunch, spaced every other seat
- **Everyone needs to bring a lunch each day. No ordering from local restaurants for now. No Hot Dog Wednesday for now.**

Specifics on Middle/High School

- Desks facing forward, not touching, spaced apart wherever possible, extra stuff out of room, any extra desks out of room
- Students will wear masks except at P.E., lunch, outside, when using the gym, and when they are sitting in their seats, in the classroom, spaced apart
- Students will wear masks in between classes, in the locker room at all times, and in the restrooms

Elementary Dismissal

- 3:00 dismissal for elementary students
- **Enter the school parking lot via Allen Street and drive through the regular pickup lane that goes in front of the school**
- **For picking up elementary students, there will be 2 designated stops in their pickup lane--the first stop is for those who are picking up upper elementary students (3rd-6th). The second stop in the pickup lane is to pick up lower elementary students (Pre-K-2nd). These 2 stops will be marked with cones and be near the 2 light poles in the pickup lane**
- Each teacher has a safe and separate area from the other classes in the coned off area that they can keep their own students until that parent pulls up
- **Exit the pickup lane by driving straight on out to 7th Street**
- **If you need to drive back through the pickup lane again for some reason, you will need to re-enter the parking lot by going to Allen Street again. If you try to go another way, you will be driving against the middle/high school's pickup lane**

Middle/High School Dismissal

- 3:05 dismissal for middle/high school students
- **Enter the school parking lot via Allen Street and take the 2nd left in the parking lot which will bring you through the driving section that is just east of the tree in the middle of the lot**
- **At that tree, middle/high school students will be waiting for their ride**
- The middle/high school students who have elementary siblings will gather those siblings before going to the tree. In this way, families who have elementary and middle/high school students only have to go through the tree lane to pickup all of their students